



Fundraising Policy

Introduction:

This fundraising policy outlines the guidelines and procedures for fundraising activities within Pillars Mosque. It is designed to ensure transparency, accountability, and compliance with the principles and values upheld by the Pillars Board of Directors.

General Fundraising Guidelines:

1. Approval and Oversight:

- All fundraising activities conducted by external organizations within Pillars premises require explicit approval from the Executive Director.
- Failure to obtain approval may lead to immediate legal consequences.

2. Prohibition on Fundraising During Friday Prayers:

- The solicitation of funds from congregants during Jummah or Friday prayers is strictly prohibited as per the policy set forth by the Pillars Board of Directors.

III. Khateeb Slot Requests

1. Purpose of Khateeb Slot:

- The primary purpose of the Khateeb slot during Jummah is for religious discourse and guidance, and not for fundraising purposes.

2. Use of Khateeb Slot for Fundraising:

- The utilization of the Khateeb slot for fundraising purposes, including solicitation of funds from congregants, is **strictly prohibited**.

IV. Fundraising by Student Organizations

1. Authorization for Student Organizations:

- Student organizations associated with educational institutions may conduct passive fundraising activities within Pillars premises with prior approval from the Executive Director.

V. Passive Fundraising by Pillars Mosque Affiliated Organizations

1. Authorization for Pillars Affiliated Organizations:

- Pillars affiliated organizations seeking to conduct **passive fundraising** activities within Pillars premises must obtain express written and dated approval from the Executive Director.
- 2. **Compliance with Pillars Policies:**
- 3. Pillars affiliated organizations must operate in alignment with the policies, values, and mission of the Pillars. Any request outside of the Mission, Vision and Core Values of Pillars will be denied
- 4. **Process:**
 - Organizations may set up **one or maximum two** information tables to raise awareness about their work.
 - They may distribute flyers and display **one** pop-up banner (maximum).
 - A maximum of two representatives from the organization may be present at the table.
 - The table and banner must be placed together and only in locations approved by the Executive Director or the Facilities Director.
 - The table may remain for one Jumuah service only, unless an extension is specifically approved by the Executive Director.

VI. Accountability and Reporting

1. **Record Keeping:**
 - All fundraising activities, whether conducted by external organizations, student organizations, or Pillars affiliated organizations, must maintain accurate records of funds collected and disbursed.
2. **Financial Transparency:**
 - Any financial activity related to fundraising must be transparent and accessible for review by the Pillars Board of Directors.

VII. Non-Compliance

1. **Consequences of Non-Compliance:**
 - Failure to adhere to this fundraising policy may result in sanctions, including but not limited to, loss of fundraising privileges within Pillars premises.

VIII. Review and Amendment

1. **Policy Review:**
 - This fundraising policy shall be periodically reviewed by the Pillars Board of Directors to ensure its effectiveness and relevance.
2. **Policy Amendment:**

- Amendments to this policy may be proposed by the Pillars Board of Directors or by request from relevant stakeholders, and shall be subject to approval.

By adhering to this policy, Pillars Mosque aims to foster an environment of trust, accountability, and compliance with the principles of ethical fundraising.

Note: This policy is subject to periodic review and amendment by the Pillars Board of Directors.